

How to create a scheduled erasure tasks for Blancco File Eraser for Windows

| Created date | Updated date | Affects version | Fix version |
|--------------|--------------|---|-------------|
| 15 Sep 2023 | 15 Sep 2023 | File Eraser - Data Center Edition File Eraser - Enterprise Edition | N/A |

Description

It is possible for Blancco File Eraser to execute a scheduled erasures based on an trigger or an event (such as date, system startup, user logon).

For example, user can create a scheduled task to erase the content of recycle bin when the system is started. After creating such task, every time the computer is started the content of the Recycle bin will get erased.

As Windows Task Scheduler is being utilized to enable the scheduled/customized erasure, the erasure can be triggered based on multiple different conditions based on your requirements. A simplified example is provided below which allows automated erasure for the contents of the Documents folder for files older than 30 days.

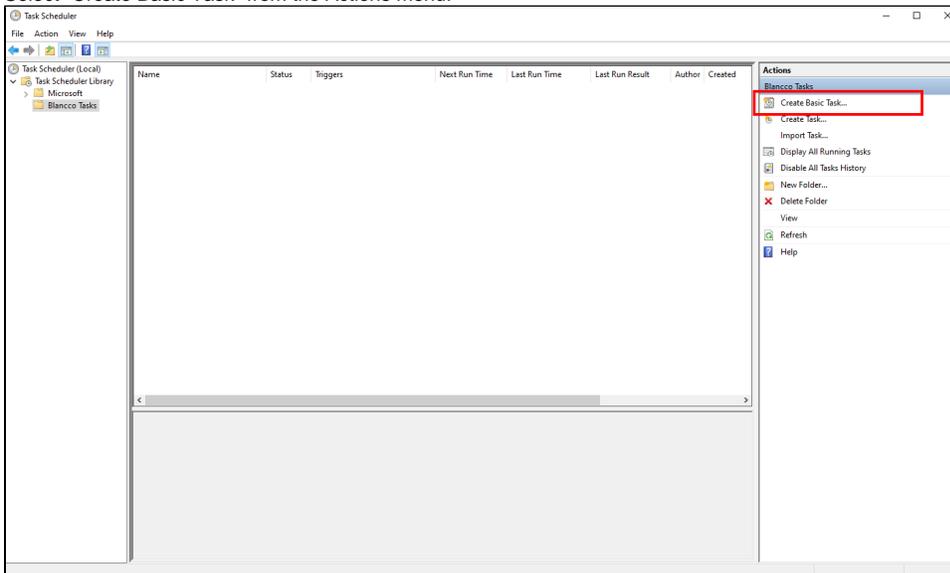
Blancco File Eraser user manual should be referenced to see all the available erasure options when creating scheduled tasks.

Step by step instructions

Note! When using the Windows Task Scheduling it is important to choose or create an user account that has full user rights to the files that will be selected for erasure.

Follow the below steps to create a customized erasure tasks using Windows Task Scheduler:

1. Open Task Scheduler and select.
2. Select "Create Basic Task" from the Actions menu.



3. Enter a name and description for the erasure task.

The screenshot shows the 'Create Basic Task Wizard' dialog box. The title bar reads 'Create Basic Task Wizard' with a close button (X) on the right. Below the title bar is a header area with a clock icon and the text 'Create a Basic Task'. The main area is divided into a left sidebar and a right content area. The sidebar has three items: 'Create a Basic Task' (highlighted in blue), 'Trigger', and 'Finish'. The right content area contains a paragraph of instructions: 'Use this wizard to quickly schedule a common task. For more advanced options or settings such as multiple task actions or triggers, use the Create Task command in the Actions pane.' Below this text are two input fields. The first is labeled 'Name:' and contains the text 'Documents folder erasure'. The second is labeled 'Description:' and contains the text 'Blancco File Eraser task to erase specified content within the Documents folder'. At the bottom of the dialog box are three buttons: '< Back', 'Next >' (which is highlighted with a blue border), and 'Cancel'.

4. Specify the trigger when the erasure should be run, in this example "Weekly" is being selected and the task is configured to be run every Friday at noon.

Create Basic Task Wizard

 Task Trigger

Create a Basic Task

Trigger

Weekly

Action

Finish

When do you want the task to start?

Daily

Weekly

Monthly

One time

When the computer starts

When I log on

When a specific event is logged

< Back Next > Cancel

Create Basic Task Wizard

 Weekly

Create a Basic Task

Trigger

Weekly

Action

Finish

Start: 1. 1.2023 12.00.00 Synchronize across time zones

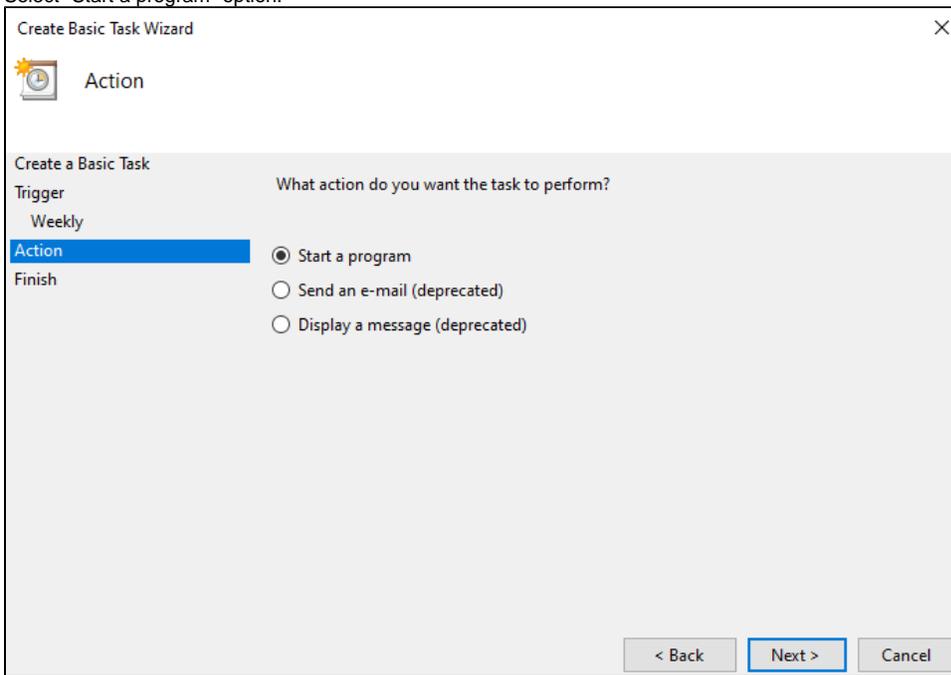
Recur every: 1 weeks on:

Sunday Monday Tuesday Wednesday

Thursday Friday Saturday

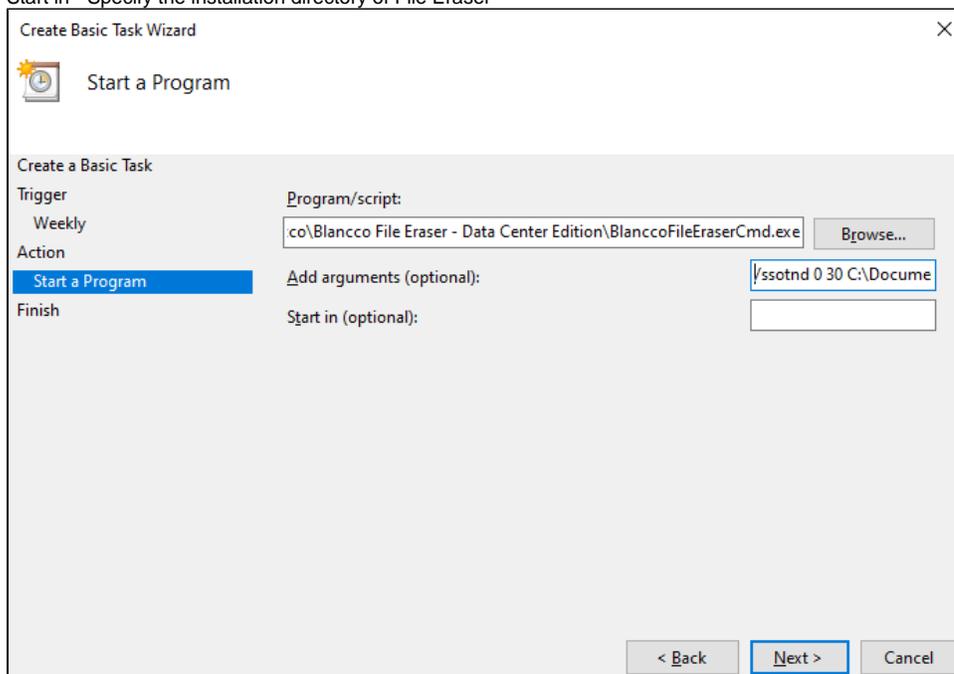
< Back Next > Cancel

5. Select "Start a program" option.



6. Define the program and arguments

- a. Program/script - Specify the path to BlanccoFileEraserCmd.exe (executable is located under the installation directory)
- b. Add arguments - Specify the erasure argument according to File Eraser documentation, in this example `/ssotnd 0 30 C:\Documents*.*` is being used which targets all files under C:\Documents\ older than 30 days.
- c. Start in - Specify the installation directory of File Eraser



7. Double check the details on the Summary view and click Finish

Create Basic Task Wizard

Summary

Create a Basic Task

Trigger

Weekly

Action

Start a Program

Finish

Name: Documents folder erasure

Description: Blancco File Eraser task to erase specified content within the Documents folder

Trigger: Weekly; At 12.00 every Friday of every week, starting 1.1.2023

Action: Start a program; "C:\Program Files\Blancco\Blancco File Eraser - Data Center

Open the Properties dialog for this task when I click Finish

When you click Finish, the new task will be created and added to your Windows schedule.

< Back Finish Cancel