

# Transferring Reports from Blancco Cloud to Blancco Management Portal

Created date	Updated date	Affects version	Fix version
23 Mar 2023	23 Mar 2023	Blancco Management Console Blancco Cloud Blancco Management Portal	N/A

## Description

This article describes how to transfer reports from on-premise Blancco Management Console or Blancco Cloud to Blancco Management Portal.

Pre-requisites:

1. The user should have an active account on [Blancco Management Portal](#).
2. On-premise Blancco Management Console should have an active internet connection to Blancco Management Portal.

## Step by step instructions

1. Login into on-premise Blancco Management Console or Blancco Cloud account.
2. Go to "Reporting"-tab and select the reports required to be transferred to Blancco Management Portal.

- a. To transfer all reports from your current view select "Transfer all".

Note that only reports visible in the current view are being targeted and this may not contain all reports from the system. To target all the reports available to your account, make sure to use a view which contains no report field or date filters.

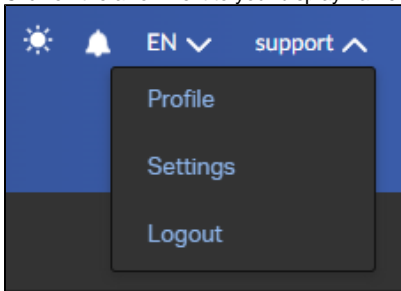
- b. To transfer only selected reports, select the check box on the first column for each report which should be transferred and then select "Transfer".

<input type="checkbox"/>		Date
<input checked="" type="checkbox"/>	View	2022-06-28 14:29
<input checked="" type="checkbox"/>	View	2022-02-01 19:59
<input type="checkbox"/>	View	2022-04-26 01:36
<input type="checkbox"/>	View	2022-04-23 00:29
<input type="checkbox"/>	View	2022-04-12 15:17
<input type="checkbox"/>	View	2022-03-07 13:03
<input type="checkbox"/>	View	2022-03-07 13:16

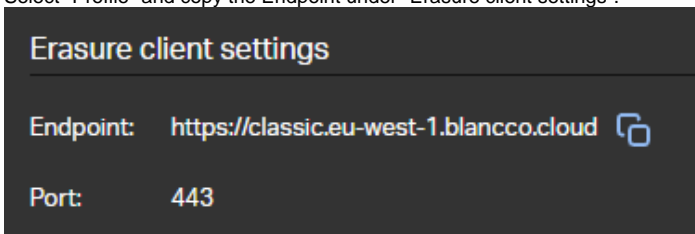
3. Both "Transfer all" and "Transfer" buttons are available at bottom of the page. Depending on how many reports are being displayed you may need to scroll to the bottom of the page.




4. After selecting Transfer/Transfer all enter the destination URL along with credentials into the transfer job dialog.
5. To confirm the destination URL login into [Blancco Management Portal](#).
6. Click on the arrow next to your display name on the right top corner to open the dropdown menu.



7. Select "Profile" and copy the Endpoint under "Erasure client settings".

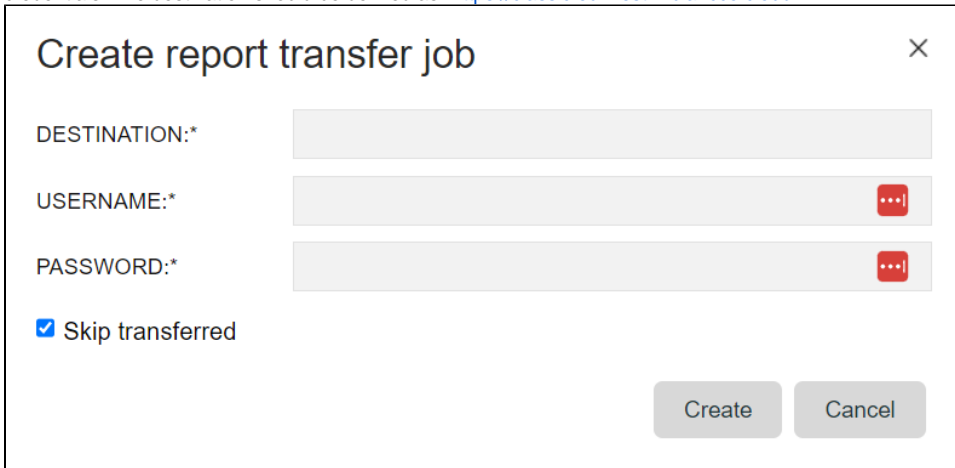



**Erasure client settings**

Endpoint: `https://classic.eu-west-1.blancco.cloud` 


Port: `443`


8. Go back to Blancco Management Console and paste the Endpoint URL in the "Destination" field and fill in the Blancco Management Portal credentials. The destination should be defined as "<https://classic.eu-west-1.blancco.cloud>".



**Create report transfer job** 

DESTINATION:\*

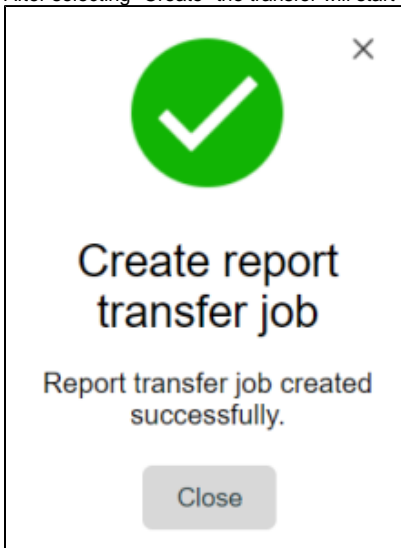
USERNAME:\*  


PASSWORD:\*  

☒ Skip transferred

Skip Transferred - Use this option to skip already transferred reports.

9. After selecting "Create" the transfer will start and below success message is displayed.

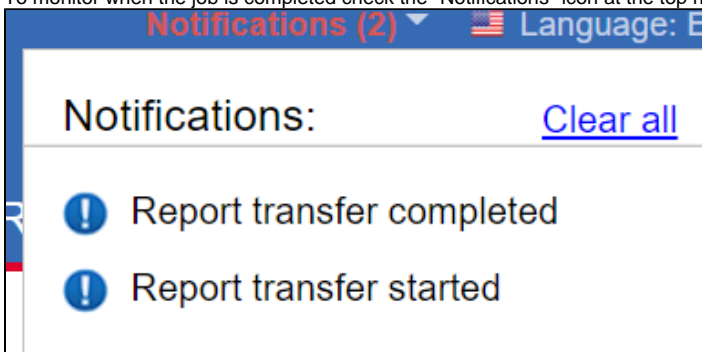






**Create report transfer job**



Report transfer job created successfully.

10. To monitor when the job is completed check the "Notifications" icon at the top right corner of Blancco Management Console.



**Notifications (2)**   Language: E

**Notifications:** [Clear all](#)

-  Report transfer completed
-  Report transfer started

11. After the transfer job is successfully completed all the selected reports should be available under the "Reports" tab in the Blancco Management Portal.